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TOP SECRET

10 September 1984

Weekly ReportDirectorate of Administration

- Secretary of State Shultz, [redacted] was 25X1
impressed with the equipment and services rendered by the CIA Office of Communications. An aide has contacted the D/OC and asked that CIA communications be provided for a forthcoming SecState trip. The aide said we should not worry about the State Communications office; he would take care of the politics.
- A videotape is being prepared to help employees better understand health benefits coverages and how they are determined. The film will be shown during this year's "open season" for making coverage changes.
- An Office of Personnel representative went [redacted] 25X1
to present the family of [redacted] (killed during the bombing of the Beirut 25X1
Embassy) a posthumous Certificate of Distinguished Service and a citation honoring [redacted] 25X1
who also was killed in the explosion. The family was honored to receive the award.

Directorate of Science and Technology

- FBIS' new JPRS Worldwide Report on Terrorism, which began publication in June, has already achieved the highest circulation of any JPRS report. The DIA recently increased its subscription by 100 copies, bringing total circulation to 438 copies.

[redacted] 25X1
[redacted] 25X1

Directorate of Intelligence

- [redacted] 25X1
- OGI provided background materials on international terrorism for use in a speech by Anne Armstrong.
 - SOVA prepared a memorandum for Secretary of State Shultz on the policy implications if Chernenko were to be replaced by a younger General Secretary. ✓
 - ACIS may be required to provide briefing support for the NSC discussion meeting about ASAT issues now set for 14 September. ✓
 - OSWR will host a visiting group from NRL, NSA, ERIM and Lincoln Lab, related to the DCI-funded VLBI Study, on 11 September.

[redacted] 25X1

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National Intelligence Council

- A meeting of NFIB representatives was held to coordinate the Terms of Reference and Concept Paper for NIE 7-84: The Outlook for Sudden Political Change in Key Developing Countries.

25X1

- A/NIO/Warning [] met with the new EUCOM Deputy J-2 in support of DDO/EUR operations and discussed warning perspectives and HUMINT early warning.

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Office of General Counsel

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- Counsel to Intelligence Oversight Board to Visit CIA Headquarters. Mr. Bretton Sciaroni, the new IOB counsel, will be briefed on 26 September on several topics which have been of concern to the Board, including the Rewald and Smith cases, and recent cases of unauthorized disclosure.

Office of Inspector General - No report.

Office of Comptroller

- The 1986 Budget Estimates will be completed this week and forwarded to the OMB and the IC Staff on Monday, 17 September. OMB and ICS will conduct joint hearings on this submission beginning 1 October.

Office of Legislative Liaison

- On 6 September [] testified before the Investigations Subcommittee of House Armed Services on the polygraph aspects of this bill. [] made a brilliant defense of use of the polygraph in CIA and in those areas of DoD where SCI material is handled. Chairman Nichols was very complimentary as was the DoD liaison man present.
- Drug Czar legislation, H.R. 4028, was scheduled for House action on 10 September. OLL is attempting to get House and Senate staff to agree to language in a conference report which will protect the Agency's equities.

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Public Affairs Office

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- Former NIO John Horton addressed the World Affairs Council of Portland, Maine, on 6 September. We reviewed his proposed speech, critical of U.S. tactics but not of overall existing strategy in Central America, prior to delivery.

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Upcoming Calendar

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DDCI out of town through 11 September.

- 13 September - Meeting with PFIAB (DCI, DDCI)
- NFIB Meeting (DCI, DDCI)
- Meeting with Assistant to the President for National Security Affairs (DCI, DDCI)
14 September - Breakfast with Secretary of Defense (DCI, DDCI)
- Lunch with Secretary of State (DCI, DDCI)

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S E C R E T

DDA 84-0046/35
7 September 1984

MEMORANDUM FOR: Director of Central Intelligence

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 7 September 1984

1. Progress reports on tasks assigned by the DCI/DDCI:

None.

2. Items/events of interest:

[REDACTED]

25X1

c. Installation of two hydraulic barricades at the entrance to the DCI garage began this week.

d. [REDACTED] rewallpapered the DCI dining room suite in a silk-textured vinyl on 23 and 24 August. The new china cabinet, buffets, and servers were put in place on 30 August. Old and new official china will be displayed in the lighted cabinet area.

25X1

e. Secretary of State Shultz, [REDACTED] was very impressed with the equipment and services rendered by the CIA Office of Communications (CIA/OC). An aide has contacted the D/OC and asked that CIA communications be provided for a forthcoming SecState trip. The aide said we should not worry about the State Communications that he would take care of the politics.

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f. The Office of Personnel will be videotaping a health benefits film on 5 September. The film will be shown during this year's "open season" to help employees better understand health benefits coverages and how they are determined.

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WARNING NOTICE
INTELLIGENCE SOURCES
OR METHODS INVOLVED

S E C R E T

S E C R E T

g. It appears we may be facing a problem with Senator Mansfield's papers given to the University of Montana. State personnel have found classified documents at the University that were marked as coming from the "Mansfield Papers."

h. An Office of Personnel representative traveled [redacted] 25X1
[redacted] to present the family [redacted] (killed during 25X1
the bombing of the Beirut Embassy) a posthumous Certificate of Distinguished
Service and a citation honoring [redacted] The family was very honored to 25X1
receive the award.

i. On 30 August the Office of Personnel (OP) was contacted by Ms. Diane Parakevas of Exxon Chemical Corporation in Florham Park, New Jersey, to discuss OP's re-entry/resettlement program for our employees. Ms. Parakevas is responsible for implementing an expatriate relocation assistance program for Exxon. OP provided Ms. Parakevas with a brief overview of the program as well as a rundown of the information we provide in the way of handouts.

j. The Director of Security testified in a closed session before the House Armed Services Committee on 6 September concerning the Agency's polygraph program.

k. The Federal Law Enforcement Training Center in Glynco, Georgia, has agreed to conducting a special running of a training class from 4 December 1984 to 1 February 1985 exclusively for our first group of Security Protective Officers.

l. From 4 to 6 September the [redacted] has been 25X1
conducting a Senior Supervisors course for thirteen managers from CIA, DOJ, DOE, DoD, and the military services. The course is designed to acquaint managers with the practical problems experienced in Technical Security Countermeasures programs.

m. A special defensive driving tutorial for six Supreme Court drivers was conducted by Office of Training and Education instructors [redacted] 25X1
[redacted] The instruction covered driving 25X1
techniques and weaponry.

n. A sizable number of CTs in the July Career Trainee Development Course (CTDC) have undertaken a voluntary after-hours physical training program in order to prepare for the Special Operations Training Course. The informal program is being directed by a CT who came from the U.S. Marine Corps, and consists of jogging and calisthenics.

3. Significant activities anticipated during the coming week:

a. On Monday, 10 September, the DDA will address the Agency Wang Users Group at Headquarters.

S E C R E T

b. On Wednesday morning, 12 September, the DDA and the Director of Data Processing will present Certificates of Distinction and Certificates of Merit to ODP personnel for various accomplishments in connection with Projects SAFE and CAMS2.



Harry E. Fitzwater

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